



**CITY OF MONTEBELLO  
ADMINISTRATION**

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**MEMORANDUM**

DATE: February 13, 2020  
TO: Honorable Mayor and City Council  
FROM: René Bobadilla, City Manager  
RE: City Council Newsletter

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1. Events Calendar
2. Fire
3. Planning
4. Police Department
5. Public Works
6. Recreation and Community Services





## EVENTS CALENDAR 2020

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
02/17/20		<b>HOLIDAY - CITY HALL CLOSED IN OBSERVANCE OF PRESIDENTS' DAY</b>		
02/18/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
02/19/20	6:30 p.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
02/20/20	5:00 p.m.	Culture & Recreation Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
02/26/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
03/02/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
03/04/20	6:00 p.m.	Traffic & Safety Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Public Works Staff: Danilo Batson
03/10/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
03/11/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff

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03/17/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
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03/25/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
04/08/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff

## **NOTABLE EVENTS**

### **FIRE**

#### **Structure Fire – February 8, 2020**

At 10:27 P.M., the Montebello Fire responded to a reported apartment house fire in the 1600 block of Neil Armstrong in the City of Montebello. Arriving firefighters observed active fire in a two-story apartment with units adjacent to each other. Residents still inside the structure were evacuated by firefighters. There were two civilian injuries as a result of this fire, one was a male burn patient, and the other was a female patient with smoke inhalation. Fire Department Paramedics transported both patients to local hospitals for further care and treatment. Red Cross assisted a total of six displaced residents. Aggressive firefighting tactics held the damage to the first involved apartment without extension into adjacent units.

## **NOTABLE PROJECTS**

### **PLANNING AND COMMUNITY DEVELOPMENT**

#### **PLANNING**

Planning Applications: 0

#### **CODE ENFORCEMENT**

Open Cases: 342

#### **BUILDING AND SAFETY DIVISION**

Permits Issued: 13

Plan Check: 0

Inspections Conducted: 46

### **PUBLIC WORKS**

#### ***ENGINEERING***

**VARIOUS STREET IMPROVEMENTS (CP No. 873)** – The project calls for street and sidewalk improvements on the following streets: Beverly Terrace (Maple to Easterly End Cul-de-Sac), Hay Street (Garfield to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores), and Oakwood Avenue (Montebello Blvd. to Spruce). All street paving operations and concrete repairs have been completed. The contractor has completed

approximately 98% of the punch list items. The Notice of Completion is tentatively scheduled for City Council approval on February 26, 2020.

**STREET AND INTERSECTION PAVEMENT REHABILITATION (CP No. 872)** – The project calls for street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos), Madison Avenue (Taylor to 12<sup>th</sup> Street), Holger Drive (Victoria to Forbes), and Via Campo at Vail Intersection. All street paving operations and concrete repairs have been completed. The contractor has completed approximately 98% of the punch list items. The Notice of Completion is tentatively scheduled for City Council approval on February 26, 2020.

**MONTEBELLO BOULEVARD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT PROJECT** – Work on this project began with the mobilization and concrete improvements (sidewalks, curb & gutters, American with Disabilities Act (ADA) ramps, etc.) on the west side of the project. Construction operations continue mostly on the eastside of the street. Some utilities have relocated their lines, as required by the project. Other utilities are still designing the utility relocation, such as Southern California Edison (SCE) and the Southern California Gas Company (SCGC). The contractor will begin working on the installation of the recycled water line needed for the Montebello Hills Project, as well as modifications to an existing water line under the roadway. The City and contractor continue to meet on a weekly basis to review work progress and coordinate with impacted utilities.

**BEVERLY BOULEVARD STREET IMPROVEMENTS (21<sup>ST</sup> STREET TO HOWARD AVENUE – CP No. 866)** – The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing asphalt concrete (AC) pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting, and installation of traffic loops. On December 2, 2019, the City received 9 (nine) bids for this project. On February 12, 2020, the City Council awarded a construction contract to Gentry Brothers, Inc. Additionally, at the same meeting the City Council will consider issuance of a Request for Qualifications for Public Works Inspection and Construction Management Services for this project.

**ARROYO DRIVE STREET IMPROVEMENTS (CP No. 858)** – The project calls for street and sidewalk improvements on Arroyo Drive between Astra Drive and Rose Glen, including new sidewalk, curb & gutter and storm drain on the north side of Arroyo Drive (between Paramount Boulevard to Rose Glen), pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On Thursday, January 16, 2020, the City received nine (9) bids. Currently, the bids are being reviewed and examined. On February 12, 2020, the City Council awarded a construction contract to Sequel Contractors, Inc. Additionally, at

the same meeting the City Council will consider issuance of a Request for Qualifications for Public Works Inspection and Construction Management Services for this project.

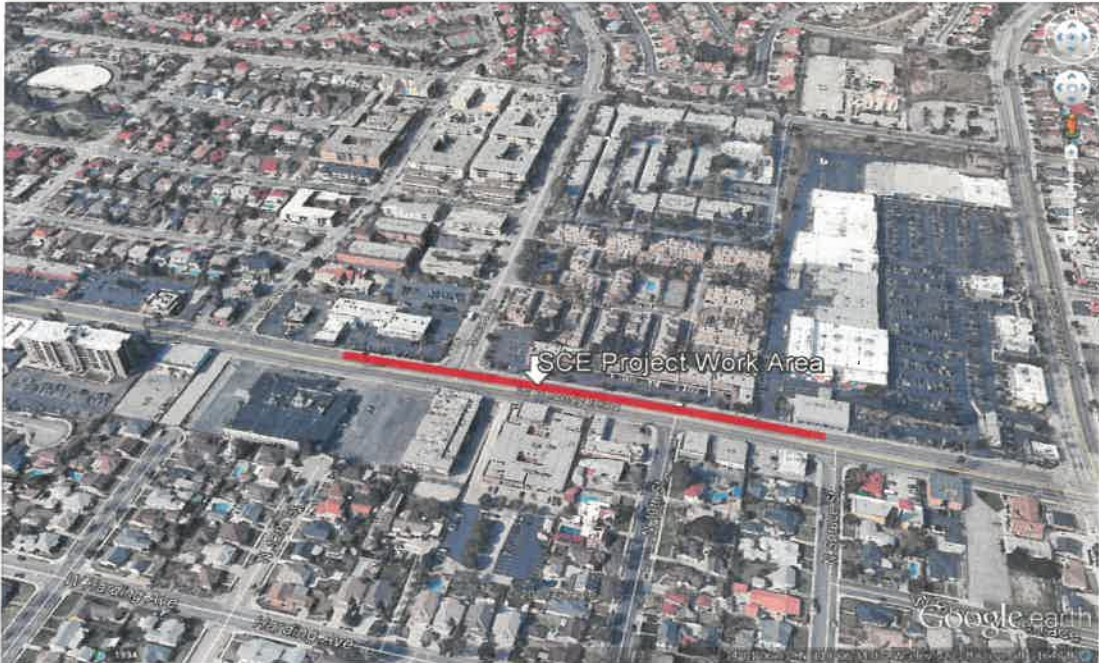
**BEACH STREET IMPROVEMENTS** – The project calls for street and sidewalk improvements on Beach Street between Vail Avenue and 3<sup>rd</sup> Street, including new sidewalk, curb, gutter and storm drain, pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On February 12, 2020, the City Council approved the issuance of a Request for Qualification (RFQ) for design and engineering services for the proposed improvements.

**TRAFFIC & SAFETY COMMISSION** – The next Commission meeting is scheduled for Wednesday, March 4, 2020 at 6:00 PM in the City Council Chambers.

**SANDBAGS DISTRIBUTION** – In case of inclement weather, the Public Works Department is distributing/ issuing sandbags at the City Corporate Yard, to City residents only, located at:

311 S. Greenwood Ave, Montebello CA 90640  
From 12:20 pm to 1:00 pm & 2:20 pm to 3:00 pm  
Monday through Thursday **ONLY**  
Resident must show ID, 12 sandbags per resident.

**IMPORTANT MESSAGE FROM SOUTHERN CALIFORNIA EDISON (SCE) AND W.A. RASIC CONSTRUCTION** - W.A. Rasic Construction, a contractor for SCE, will be upgrading SCE's subsurface infrastructure (electric underground vault installation and replacement, which are critical to ensuring reliable power to customers) on Beverly Blvd, between Spruce Street and 300 feet west of Howard Avenue. The contractor has been issued a permit and has placed electronic message boards on Beverly Blvd to inform motorists of the upcoming project. Work has been delayed due to preconstruction investigation. Construction is now scheduled to begin on Wednesday, February 19, 2020 with the implementation of the approved traffic control plans, which involves the closure and reduction of available westbound traffic lanes. An aerial map is attached, showing the project approximate construction limits. It is estimated that the work will take approximately 45 days to complete; motorists are advised to expect delays and use alternate routes, especially during peak traffic periods.



## **NOTABLE INCIDENTS**

### **POLICE**

#### **February 10, 2020 – Grand Theft Auto Arrest**

Montebello Officers conducted a traffic stop in the area of Beverly Blvd. and Findlay Ave. Officers discovered the vehicle to be stolen out of San Bernardino County during their investigation. The driver was arrested for Grand Theft Auto.

### **RECREATION & COMMUNITY SERVICES**

#### **Facility Closures**

The Recreation Main Office will be closed on Monday, February 18, 2020 for President's Day.

#### **Building Division**

**March 2020 Elections** - As a result of the 2016 California Voter's Choice Act, Los Angeles County will replace traditional polling locations with voting centers for the March 2020 elections. Residents of LA County can vote at any voting center, rather than be restricted to a specific polling location. There will be 1,000 voting centers across the county and they will be available for an 11 day period (Feb. 22<sup>nd</sup> – March 3<sup>rd</sup>). At any vote center across the country, voters have the choice to vote in person, drop of their vote-by-mail ballot, get a replacement ballot, register to vote, or update voter registration.



The Cathy Hensel Youth Center and the Senior Center will be voting centers from February 22 to March 3. LA County is currently conducting training at Holifield Park.

**City Hall Improvements** – On December 18, 2019, the City Council approved a contract with Vincor Construction for the reconfiguration and rehabilitation of the Training Room in City Hall. Reconfiguration of the Training Room is currently underway.

The City Hall roof project is approximately 50% complete. The complete tear off of the roof above the East Wing and the middle section of City Hall above the Council Chambers is complete. These sections have been re-roofed as well. The contractor has now begun tearing off the largest section of the roof above the West Wing and will start re-installing all of the AC units along the East Wing and Council Chambers.

### **Recreation Division**

Laser grading is scheduled to take place at the baseball/softball fields at Grant Rea Park the week of February 24, 2020 to ensure safe and level playing surfaces for the upcoming softball/baseball season.

**Youth Sports Program** – Track and field sign-ups begin on February 7, 2020. Registration is \$50 and the season will begin the week of March 20, 2020 with practices taking place at City Park and the Montebello High School track.

Spring Basketball sign-ups will begin on February 24, 2020. The season will span from April to June and participants are guaranteed 9 games. This program is for ages 13-17 and registration is \$60 per participant of \$420 per team.

**Spring Camp** - Beginning Wednesday, February 19, 2020 Spring Camp packets will be made available to the public at the Recreation main office. Spring Camp registration begins on Tuesday, March 3, 2020. The fee is \$100 for the one week session.

**Senior Center Programs** – The Senior Center will be hosting the following events as a part of its regular programming:

- February 18, 2020 – High Blood Pressure Workshop, 10:00 a.m.
- February 24, 2020 – Free Bone Density Screening sponsored by AltaMed
- Cal Fresh Healthy Living Seminars (3/6, 3/13, 3/20, 3/27), 9:30 a.m. – 10:30 a.m.
- February 16, 2020 – St. Patrick's Day Pot Luck, 11:00 a.m. – 1:00 p.m.

### **Golf Commission**

The next Golf Commission meeting is scheduled for Wednesday, February 19, 2020 at 6:30 p.m. in the Council Chambers.

## **Culture and Recreation Commission**

The next scheduled Commission meeting will take place on Thursday, February 20, 2020 at 5:30 p.m. in the City Council Chambers.

## **Neighborhood Coyote Program**

The San Gabriel Valley Council of Governments (SGVCOG) has officially launched its new regional public safety and education and outreach efforts to protect people and pets as coyote activity grows in local communities. As a member city, the program will provide Montebello residents with a toll-free number to report coyote encounters and incidents, educational resources and referrals to foster human and pet safety.

Hotline reports can be made at (626) 278-8039 and will be available Monday-Thursday from 8:00 a.m. – 6:00 p.m. Residents can also email [coyotes@sgvcog.org](mailto:coyotes@sgvcog.org) for reporting, questions, and upcoming events in their neighborhood. For more information please visit [www.sgvcog.org/coyotes](http://www.sgvcog.org/coyotes)

## **Taylor Ranch**

At the December 18, 2019 City Council meeting, City Council awarded a construction contract to Green Giant Landscape, Inc. for the construction of the Taylor Ranch Greenspace Project. The scope of the project is to rehabilitate and enhance the existing aesthetic conditions of the Taylor Ranch Park. This includes the removal of temporary fencing for use of the area as a park, a new American with Disabilities Act (ADA) compliant restroom facility, demolition and grading, concrete improvements such as sidewalk ramps and curbs, site lighting, fencing and gates, landscaping, irrigation, parking lot rehabilitation, and recreational amenities such as picnic benches, trash cans and basketball courts.

The contractor has begun demolition and grading and anticipates the project to be complete in late July of 2020. Staff will continue to provide updates as they are available.

## **My Montebello Smartphone App**

Staff has been preparing for the release of a City of Montebello smartphone app. The app will connect residents to City services, resources, and information. The app will include a feature where residents have the ability to report problems, such as potholes, broken park equipment and fallen trees. The app will be made available for download in the Apple and Google Play Store as of Monday, February 17, 2020.

### **Paving the Way Public Outreach**

Recreation staff has begun working on public outreach efforts for the City's Paving the Way project. Staff has met with Infrastructure Engineers who has been contracted for outreach for the project. Staff plans on utilizing meetings, social media, and mailers as outreach strategies.

